# EmeryUnified <br> SCHOOLDISTRICT Where partners power student success! 

# Meeting of the Citizens Oversight Committee 

Multipurpose Room at Ralph Hawley School 1275 61 ${ }^{\text {st }}$ Street, Emeryville

November 20, 2013-6:00 p.m.

# Emery Unified School District Guiding Principles: <br> We Hold High Academic, Social, and Professional Expectations <br> We Create a Sense of Family <br> We Inspire and Support Innovation to End Racist and Classist Practices 

PUBLIC AGENDA<br>A. OPENING CEREMONY/ROLL CALL (approximately 6:00 p.m.)<br>Tom Rauch, Chair<br>Judy Inouye, Member<br>Dr. Marcelline Krafchick, Member<br>Dave Martinez, Member<br>Charlie Schuman, Member<br>Rodney Wong, Member<br>Mitchell Fine, Member<br>TBD, Open Member Position<br>TBD, Vice Chair<br>TBD, Student Member<br>TBD, Student Member<br>Administrative Support<br>Dr. Debbra Lindo, Superintendent of Schools<br>Roy Miller, ECCL Project Director<br>Wendy Chew, ECCL Administrative Assistant

B. COC MEMBERS WILL ATTEND THE BOARD OF TRUSTEES MEETING WHICH WILL INCLUDE A SPECIAL STUDY SESSION ITEM WITH THE COC REGARDING THE RETIREMENT TRANSITIONS OF DEBBRA LINDO AND ROY MILLER (approximately 6:30 pm)
C. APPROVAL OF AGENDA (approximately $7: 35 \mathrm{pm}$ ) - lack of quorum will postpone this to next meeting
D. APPROVAL OF MINUTES (approximately 7:35 pm) -- lack of quorum will postpone this to next meeting

Minutes of June 2013 meeting
E. REPORTS (approximately 7:35 p.m.) - postpone to next meeting
I. Superintendent's Report
II. COC Chairperson's Report
III. EUSD Staff Comments
IV. COC Member Comments
V. ECCL Project Status ("Scope of Work" Report): 1) Facilities, 2) Relationships, 3) Supports
F. VISITORS - Public comment for items NOT on the agenda (approximately 6:25 p.m.)

Citizens Oversight Committee Procedures: Community members are encouraged to attend Citizens Oversight Committee meetings. Each agenda contains a "Visitors" section, to allow for public comment on items NOT listed on the agenda. Public comments on items that ARE on the agenda will be taken at the time of the item. When recognized by the COC Chair, speakers are asked to limit their comments to three (3) minutes.

This is a public meeting. Under the Ralph M. Brown Act, any person has the right to record these proceedings with an audio or video tape recorder so long as they do so without causing a persistent disruption. Cal. Gov. Code 54953.5(a). Please note that an official audio recording of the meeting
G. COC ACTION/DISCUSSION ITEMS (approximately 7:40 pm), PUBLIC COMMENT INVITED

1. COC DISCUSSION FOLLOWING STUDY SESSION WITH BOARD OF TRUSTEES REGARDING TRANSITION PLANS OF DEBBRA LINDO AND ROY MILLER .(45 minutes) The COC will discuss the transition plans for retirement of Debbra Lindo and Roy Miller following a study session with the School Board on the same topic.
H. DISCUSS NEXT COC MEETING DATE (January 15, 2014 ) and AGENDA ITEMS (Meeting will be held at $127561{ }^{\text {st }}$ Street, Ralph Hawley School)
I. COC CHAIR REPORT TO CITY-SCHOOLS
J. COC COMMITTEE MEMBER CLOSING COMMENTS
K. CALENDAR REVIEW
L. ADJOURNMENT

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation related to COC meetings, may request assistance by contacting the Office of the Superintendent at (510) 601-4906.

## EMERY UNIFIED SCHOOL DISTRICT COC MONTHLY FINANCIAL REPORT

## FOR SEPTEMBER AND OCTOBER, 2013

September/October Actual Expenses<br>September/October Warrants (checks)<br>page 2<br>September/October Transaction Detail<br>page 3-9

## PREPARED BY MARK BONNETT

Measure J: ECCL Actual Expenditures as of October 31, 2013

|  | $\begin{aligned} & 8 \\ & 0 \\ & 0 \\ & 0 \\ & 00 \\ & \hline \end{aligned}$ | Bond Projects | 2010-11 <br> Actuals | 2011-12 <br> Actuals | 2012-13 <br> Actuals | 2013-14 Adopted Budget | Revised Budget | Encumbrance | Year-to-Date Prior Month | Year-to-Date Current Month | Activity for Current Month | Balance | Total Measure J To Date |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| a | 801 | Construct, Furnish \& Equipment Facilities* | 995,062 | 1,293,188 | 1,574,494 | 2,306,115.00 | 3,567,287.00 | 720,065.79 | 127,096.86 | 762,613.10 | 635,516.24 | 2,084,608.11 | 4,625,357.19 |
| b | 802 | Replace, demolish or renovate District properties |  | 1,008,418 | 3,353,353 | 3,475,000.00 | 3,475,000.00 | 951,125.42 | 350,575.38 | 674,003.33 | 323,427.95 | 1,849,871.25 | 5,035,774.63 |
| c | 803 | Replace portables with permanent classrooms |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| d | 804 | Construction school-site support |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
|  | 805 | Upgrade and replace classroon technology | 105,517 | 4,390 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 109,907.20 |
| $f$ | 806 | Acquire available real property |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| g | 807 | Provide appropriate packing facilities |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| h | 808 | Provide Interim housing | 39,762 | 76,298 | 816,388 | 809,128.00 | 695,128.00 | 0.00 | 500,000.00 | 500,000.00 | 0.00 | 195,128.00 | 1,432,447.54 |
| i | 809 | Make additional repairs and upgrades |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| , | 810 | Perform necessary site preparation |  | 29,383 | 125,749 | 185,155.00 | 695,128.00 | 30,749.85 | 21,302.92 | 24,153.07 | 2,850.15 | 640,225.08 | 179,285.26 |
| k | 811 | Address unforseen conditions revealed by construction |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| 1 | 812 | Mitigate items identified by the EIR |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
| m | 813 | Install energy efficient systems |  |  |  | 0.00 |  | 0.00 |  |  | 0.00 | 0.00 | 0.00 |
|  |  | Total | 1,140,342 | 2,411,677 | 5,869,983 | 6,775,398.00 | 8,432,543.00 | 1,701,941.06 | 998,975.16 | 1,960,769.50 | 961,794.34 | 4,769,832.44 | 11,382,771.82 |

[^0]Total Activity for Month

* Option 700 and 704 has been added to option 801

| Checks Dated 09/01/2013 through 10/31/2013 Sorted by Fund |  |  |  |  | Check Amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Check |  |  |  |  |  |
| Number | Check Date | Pay to the Order of | Fund-Object C | Comment Expensed Amount |  |
| 50309398 | 09/04/2013 | Office Depot | 210-4300 | ECCL/Office supplies 2013-2014 | 74.53 |
| 50309671 | 09/06/2013 | Digital River Education Serv | 210-4315 | ECCL/software for office computers | 1,086.00 |
| 50331376 | 10/28/2013 | School Facility Consultants | 210-5825 | ECCL/Professional Services 2013-14 | 571.60 |
| 50310496 | 09/16/2013 | Mack 5 | 210-5830 | ECCL/Cost and Management support CD phase | 3,150.00 |
| 50311242 | 09/20/2013 | Davis \& Associates | 210-5830 | ECCL/communications consult services | 825.00 |
| 50327830 | 10/02/2013 | Wechsler, Cory | 210-5830 | ECCL/Student Engagement consult services | 3,075.00 |
| 50328631 | 10/09/2013 | Mack 5 | 210-5830 | ECCL/Cost and Management support CD phase | 5,100.00 |
| 50327403 | 09/25/2013 | Fagen Friedman \& Fullfrost LLP | 210-5845 | ECCL/Legal Services | 43,299.12 |
| 50311246 | 09/20/2013 | LSA Associates | 210-6157 | ECCL/Environmental Consult srvs. re: CEQA | 2,850.15 |
| 50327812 | 10/02/2013 | DSK Architects | 210-6210 | ECCL/architectural fees | 191,424.80 |
| 50329425 | 10/16/2013 | DSK Architects | 210-6210 | ECCL/architectural fees | 132,003.15 |
| 50309930 | 09/06/2013 | Department of General Services | Cancelled | - ECCL/DSA fee | 45,250.00 |
| 50327811 | 10/02/2013 | Department of General Services | 210-6220 | ECCL/DSA fee Building $\mathrm{A}+\mathrm{B}$ | 66,250.00 |
| 50309387 | 09/04/2013 | Baseline Environmental Consult | 210-6240 | ECCL/PEA Field Activity | 26,912.08 |
| 50327396 | 09/25/2013 | Baseline Environmental Consult | 210-6240 | ECCL/PEA Field Activities | 29,120.39 |
| 50327408 | 09/25/2013 | Millennium Consulting Associat | 210-6240 | ECCL/IH srvs. for demo project | 2,233.31 |
| 50327807 | 10/02/2013 | Baseline Environmental Consult | 210-6240 | ECCL/PEA lab analysis | 53,311.35 |
| 50329422 | 10/16/2013 | Baseline Environmental Consult | 210-6240 | ECCL/PEA lab analysis | 6,188.65 |
| 50330990 | 10/25/2013 | Baseline Environmental Consult | 210-6240 | ECCL/Additional sampling for PEA | 47,652.00 |
| 50331373 | 10/28/2013 | Millennium Consulting Associat | 210-6240 | ECCL/IH srvs. for demo project | 750.00 |
| 50327809 | 10/02/2013 | City of Emeryville | 210-6250 | ECCL/City of Emeryville Planning Commission | 22,369.21 |
| 50329114 | 10/11/2013 | Turner Construction Company | 210-6260 | ECCL/Contractor pre-construction fees | 256,903.52 |
| 50328636 | 10/09/2013 | Sierra School Equipment Co. | 210-6410 | ECCL/20 desk units | 4,398.15 |
| 50329844 | 10/18/2013 | Myers Restaurant Supply LLC | 210-6410 | Rethern Ovens AY and ESS Three | 22,039.80 |
| Cancel |  | 45,250.00 |  | Total Number of Checks 24 | 966,837.81 |

Fund Summary


The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks $\square$ ESCAPE ONLINE The preceding
be approved.

## Account Transaction Detail-Balance



## Account Transaction Detail-Balance



Generated for Wendy Chew (WCHEW), Nov 142013 3:36PM

## Account Transaction Detail-Balance

| Detail for Dates 09/01/2013 to 10/31/2013 |  |  |  |  |  |  |  | Fiscal Year 2013/14 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref\# | Pay To Name | Journal \# | Description | Trans Dt | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| Option 801 - A) School Const (continued) |  |  |  |  |  |  |  |  |  |
| 210-3322-9120-9214-8100-400-70-801 Medi Class, Measure J Ser (continued) |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 2,667.00 | 2,667.00 |  | 426.24 | 2,240.76 |
|  |  | PR14-00015 | 09/30/13 Regular Payroll (Contribl | 09/30/13 |  |  |  | 213.12 | 2,027.64 |
|  |  | PR14-00020 | 10/31/13 Regular Payroll (Contribu | 10/31/13 |  |  |  | 213.12 | 1,814.52 |
|  |  | PR14-00022 | Salary Encumbrance between 11/( | 10/31/13 |  |  | 1,704.96 |  | 109.56 |
|  |  |  | Account Total | 10/31/13 | 2,667.00 | 2,667.00 | 1,704.96 | 852.48 |  |
| 210-3402-9120-9214-8100-400-70--801 H\&W Class, Measure J SerB |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 27,330.00 | 27,330.00 |  | 4,314.86 | 23,015.14 |
|  |  | PR14-00015 | 09/30/13 Regular Payroll (Contribı | 09/30/13 |  |  |  | 2,157.43 | 20,857.71 |
|  |  | PR14-00020 | 10/31/13 Regular Payroll (Contribl | 10/31/13 |  |  |  | 2,317.43 | 18,540.28 |
|  |  | PR14-00022 | Salary Encumbrance between 11// | 10/31/13 |  |  | 18,539.44 |  | . 84 |
|  |  |  | Account Total | 10/31/13 | 27,330.00 | 27,330.00 | 18,539.44 | 8,789.72 |  |
| 210-3502-9120-9214-8100-400-70--801 SUI Class, Measure J SerB |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 92.00 | 92.00 |  | 14.70 | 77.30 |
|  |  | PR14-00015 | 09/30/13 Regular Payroll (Contribı | 09/30/13 |  |  |  | 7.35 | 69.95 |
|  |  | PR14-00020 | 10/31/13 Regular Payroll (Contribu | 10/31/13 |  |  |  | 7.35 | 62.60 |
|  |  | PR14-00022 | Salary Encumbrance between 11/( | 10/31/13 |  |  | 58.80 |  | 3.80 |
|  |  |  | Account Total | 10/31/13 | 92.00 | 92.00 | 58.80 | 29.40 |  |
| 210-3602-9120-9214-8100-400-70--801 WC Class, Measure J SerB, |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 4,597.00 | 4,597.00 |  | 734.92 | 3,862.08 |
|  |  | PR14-00015 | 09/30/13 Regular Payroll (Contribı | 09/30/13 |  |  |  | 367.46 | 3,494.62 |
|  |  | PR14-00020 | 10/31/13 Regular Payroll (Contribl | 10/31/13 |  |  |  | 367.46 | 3,127.16 |
|  |  | PR14-00022 | Salary Encumbrance between 11/( | 10/31/13 |  |  | 2,939.68 |  | 187.48 |
|  |  |  | Account Total | 10/31/13 | 4,597.00 | 4,597.00 | 2,939.68 | 1,469.84 |  |
| 210-3802-9120-9214-8100-400-70--801 PERS RedCL, Measure J Ser |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 2,828.00 | 2,828.00 |  |  | 2,828.00 |
|  |  | BR14-00046 | 1st interim no more PERS REDC | 10/24/13 |  | 2,828.00 |  |  | . 00 |
|  |  |  | Account Total | 10/31/13 | 2,828.00 | . 00 | . 00 | . 00 |  |
| 210-4300-9120-9217-8100-400-70--801 Matls\&Supp, Measure J Ser |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 3,353.00 | 3,353.00 | 2,000.00 | 577.63 | 775.37 |
| P14-00023 | Office Depot | EN14-00375 | ECCL/Office supplies 2013-2014 | 09/04/13 |  |  | 74.53- |  | 849.90 |
| P14-00023 | Office Depot | EX14-00254 | ECCL/Office supplies 2013-2014 | 09/04/13 |  |  |  | 74.53 | 775.37 |
|  |  |  | Account Total | 10/31/13 | 3,353.00 | 3,353.00 | 1,925.47 | 652.16 |  |
| 210-4315-9120-9217-8100-400-70--801 Comp Softw,Measure J SerB |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 |  | 3,000.00 | 1,086.00 |  | 1,914.00 |
| P14-00086 | Digital River Educ | EN14-00425 | ECCL/software for office computer | 09/06/13 |  |  | 1,086.00- |  | 3,000.00 |
| selection | Filtered by User Permissions, (Org = 18, Online/Offline $=$ N, Fiscal Year $=2014$, Start Date $=9 / 1 / 2013$, End Date $=10 / 31 / 2013$, Unposted JEs? $=\mathrm{N}$, Assets and Liabilities? $=\mathrm{N}$, Restricted? $=\mathrm{Y}$, Fund $=21$, Object $=1-8$, Obj Digits $=0$, Page Break Lvl $=$ ) |  |  |  |  |  |  | ESCAPE | ONLINE Page 3 of 7 |

018 - Emery Unified School District
Generated for Wendy Chew (WCHEW), Nov 142013 3:36PM

## Account Transaction Detail-Balance



018 - Emery Unified School District
Generated for Wendy Chew (WCHEW), Nov 142013 3:36PM


## Account Transaction Detail-Balance



Generated for Wendy Chew (WCHEW), Nov 142013 3:36PM

## Account Transaction Detail-Balance

| Detail for Dates 09/01/2013 to 10/31/2013 |  |  |  |  |  |  |  | Fiscal Year 2013/14 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref\# | Pay To Name | Journal \# | Description | Trans Dt | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| Option 808 - H) Interim Hous (continued) |  |  |  |  |  |  |  |  |  |
|  |  |  | Account Total | 10/31/13 | 735,038.00 | 621,038.00 | . 00 | 500,000.00 |  |
| 210-5830-9120-9306-8100-400-70--808 Contracted,Measure J SerB |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 19,325.00 | 19,325.00 |  |  | 19,325.00 |
| 210-6200-9120-9306-8500-100-70--808 Bldg\&Imprv,Measure J SerB |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 9,095.00 | 9,095.00 |  |  | 9,095.00 |
| 210-6400-9120-9306-8100-100-70--808 Equipment,Measure J SerB, |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 19,275.00 | 19,275.00 |  |  | 19,275.00 |
| 210-6400-9120-9306-8100-300-70-808 Equipment,Measure J SerB, |  |  |  |  |  |  |  |  |  |
| Total for Option 808, and Expense accounts |  |  |  |  | 26,395.00 | 26,395.00 |  |  | 26,395.00 |
|  |  |  |  |  | 809,128.00 | 695,128.00 | . 00 | 500,000.00 | 195,128.00 |
| Option 810 - J) Site Prepar |  |  |  |  |  |  |  |  |  |
| 210-6140-9120-9104-8500-400-70--810 Surveying, Measure J SerB |  |  |  |  |  |  |  |  |  |
| P14-00151 |  |  | Balance Forward | 09/01/13 | 50,000.00 | 100,000.00 |  | 4,000.00 | 96,000.00 |
|  | BKF Engineers | EN14-00447 | ECCL/SWPPP consult services | 09/11/13 |  |  | 11,600.00 |  | 84,400.00 |
|  |  |  | Account Total | 10/31/13 | 50,000.00 | 100,000.00 | 11,600.00 | 4,000.00 |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  | Balance Forward | 09/01/13 | 135,155.00 | 135,155.00 |  | 17,302.92 | 117,852.08 |
| P14-00147 | LSA Associates | EN14-00442 | ECCL/Environmental Consult srvs | 09/09/13 |  |  | 12,000.00 |  | 105,852.08 |
| P14-00147 | LSA Associates | EN14-00549 | ECCL/Environmental Consult srvs | 09/20/13 |  |  | 2,850.15- |  | 108,702.23 |
| P14-00147 | LSA Associates | EX14-00382 | ECCL/Environmental Consult srvs | 09/20/13 |  |  |  | 2,850.15 | 105,852.08 |
| P14-00260 | LSA Associates | EN14-00898 | ECCL/Environmental consulting s $\epsilon$ | 10/29/13 |  |  | 10,000.00 |  | 95,852.08 |
|  |  | Account TotalTotal for Option810,and Expense accounts |  |  | 135,155.00 | 135,155.00 | 19,149.85 | 20,153.07 |  |
|  |  |  |  |  | 185,155.00 | 235,155.00 | 30,749.85 | 24,153.07 | 180,252.08 |
| Total for Org 018-Emery Unified School District |  |  |  |  |  |  |  |  |  |
|  |  | Starting Balance $\quad+$ Revenues |  |  | - Encumbrances |  | - Expenditures | = Calculate | ding Balance |
| Budgeted |  | 97,467.00 |  |  |  |  | 6,772,570.00 |  | 6,675,103.00- |
| Actual |  | 27,991.39 |  |  | 1,701,941.06 |  | 1,960,769.50 |  | 3,634,719.17- |


[^0]:    Payroll
    Non-payroll expenditures
    Accured Payables

